



## New Brokerage Board Certification Form

On an annual basis, all Primary and Secondary Designated REALTORS®, are required to verify that the agents associated with their firm, are listed correctly with the REALTOR® association. Each agent associated with your firm, is required to belong to a REALTOR® Association, or your office can elect to pay a non-member assessment for each individual that chooses not to join. Your office roster should match the agent roster with the Department of Business Regulations and MLS.

As a new brokerage, please list the following agents (if applicable) who will be joining your firm. Indicate whether they are a new Board member or if they are transferring to your new office from another firm.

**Office Name:** \_\_\_\_\_

**Designated REALTOR®:** \_\_\_\_\_

Agent Name	Email	New	Transfer
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
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_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>

Should you have any questions, please contact GPBOR at  
(401) 274-8383 and [info@gprealtors.org](mailto:info@gprealtors.org).